HPRA
An tÚdarás Rialála Táirgí Sláinte
Health Products Regulatory Authority

13 May 2015

Authority Meeting Report

1 Declarations of Interest

There were no conflicts of interest declared.

2 Health and Safety

There were no health and safety items to report.

3 Risk Management

There were no updates to report.

4 HPRA Updates (such as changes to legislation, competencies and terms of reference)

4.1 Authority Terms of Reference

A number of changes in relation to the Terms of Reference were proposed and discussed by the Authority (Board). It was agreed that further revisions be made and tabled at the Authority meeting in July.

5 Chief Executive's Report

The Chief Executive provided an overview of the main highlights of his report which were noted by the Authority:

- The Department of Health is in agreement with the introduction of medical devices fees. A joint Department/HPRA public consultation will be published to further progress the matter. It is anticipated that once agreement is reached, the chosen model may be implemented by statutory instrument.
- The Eolas project to standardise the workflow systems across the organisation is progressing.
- The joint HPRA submission with PM Consulting to advise on progressing medicines regulation in Zambia is under review by the Zambian authorities.
- The Chief Executive and Deputy Chief Executive attended meetings at the Gates Foundation during the week beginning 11 May to provide an introduction to the HPRA and the International Coalition of Medicines Regulatory Authorities (ICMRA).

6 Publication of Authority Report

The report for the meeting held on 28 January 2015 was approved.

7 Committee Meetings

7.1 Audit Committee – 25 March 2015

The minutes were noted by the Authority.

7.2 Advisory Committee for Veterinary Medicines (ACVM) – 4 March 2015

There was nothing additional to report.

7.3 Advisory Committee for Medical Devices (ACMD) – 23 January 2015

It was noted that an interim report of HPRA activities in the medical devices arena was circulated to the ACMD in May 2015.

7.4 Advisory Committee for Human Medicines (ACHM) – 4 December 2014

It was noted that an interim report of HPRA activities in the human medicines arena was circulated to the ACHM in May 2015.

8 Service Plan Outcomes: Report for Q1 2015

The Authority noted the progress against plan in the above report.

9 New Strategic Plan Update

The members were provided with an update in respect of the development of a new Strategic Plan for the period 2016 to 2020.

10 Financial

The management accounts for February and March 2015 were noted by the members.

11 Licensing Activities

The tables of licences approved by the Management Committee during the period 20/03/15 to 01/05/15 were noted by the Authority.

12 Authority Meeting Dates 2015

The Authority noted the meeting dates for 2015.

13 AOB

13.1 Authority Resolution

It was agreed that a resolution be prepared for the next meeting on the use of either 'Board' or 'Authority' as a working title for internal use.