

4 December 2014

Authority Meeting Report

1 Declarations of Interest

There were no conflicts of interest declared.

2 Minutes

The minutes of the meeting held on 29 October 2014 were approved and signed.

3 Matters Arising

There was nothing to report.

4 Health and Safety

There were no health and safety items to report.

5 Risk Management

The Authority adopted the Risk Register as recommended by the Audit Committee.

6 HPRA Updates (such as changes to legislation, competencies, terms of reference)

The Medicinal Products (Prescription and Control of Supply) (Amendment) (No. 2) Regulations: This legislation was noted by the Authority.

7 Chief Executive's Report

The Chief Executive provided an overview of the main highlights of his report:

- The HPRA is in the process of drafting a four year plan for staffing requirements. In respect of the medical devices area, the HPRA has made a proposal to the Department of Health in relation to fees. It was also noted that the Chief Executive and the Director of Human Resources and Change had met with the Department's Assistant Secretary for Human Resources who is to visit the organisation (week beginning 15 December) to gain an understanding of the leadership and development programme in place at the HPRA.
- It was noted that the Chairman recently officiated at an Interpol conference co-hosted by the HPRA and An Garda Síochána with event planning and media engagement support also provided by the HPRA.
- The Authority was informed about the continued successful development of the list of interchangeable medicines. It has been shown that 90% generic dispensing has been achieved in the public health system in respect of the first 15 products published to the list by the HPRA resulting in a saving to the state of €50m in the first year. This is particularly impressive given that the HPRA completed this exercise from within existing resources.

8 Publication of the Authority Meeting Report

The report for 17 September 2014 was approved.

9 Committee Meetings

9.1 Audit Committee

(i) Verbal Update:

The Chair of the Audit Committee provided an overview of the meeting held on 4 December which had focussed primarily on a thorough review of the budgets for 2015 (see also item 12.2). The Committee also reviewed updates to the Risk Register since the last meeting (see also item 5).

(ii) Minutes of Audit Committee Meeting of 29 October 2014

The minutes were noted by the Authority.

9.2 Advisory Committee for Human Medicines (ACHM)

The Chair of the ACHM provided an overview of the meeting highlights including details of Pharmacovigilance Risk Assessment Committee (PRAC) referrals at a European level which affect patients in Ireland including valproate, ivabradine and domperidone. An overview was provided of the progress to date in developing a national framework for organ transplantation while an update on the clinical trials approved during 2014 was also provided.

9.3 Advisory Committee for Veterinary Medicines (ACMD)

There was no meeting since the last Authority meeting.

9.4 Advisory Committee for Medical Devices (ACMD)

There was no meeting since the last Authority meeting.

10 Establishment of a National Interdepartmental Anti-Microbial Resistance (AMR) Consultative Committee.

The Authority approved the participation of the Chief Executive on the AMR consultative committee following a request by the Minister for Health and the Minister for Agriculture, Food and the Marine. This inter-departmental committee will support the Government's initiatives for dealing with AMR which spans people, animals and the wider environment. The Chief Executive will be briefed internally by HPRA experts in the area.

11 Service Plan 2015

The Service Plan for 2015 was noted by the Authority.

12 Financial

- 12.1 The management accounts for October 2014 were noted by the members.
- 12.2 The budgets for 2015 were approved by the Authority as recommended by the Audit Committee.

13 Licensing Activities

The tables of licences from 24/10/14 to 24/11/14 approved by the Management Committee were noted.

14 2015 Authority Meeting Dates

The meeting dates for 2015 were noted by the members.

15 AOB

There was nothing to report.

16 Closed session of the Authority

A closed session of the Authority was not required.