Application for a Licence to Export Controlled Drugs

On behalf of the Department of Health

MISUSE OF DRUGS ACT 1977

***Please read notes at the end of this form before completion.***

1. Applicant Details

|  |  |
| --- | --- |
| 1. Full name and address of applicant

*See note 3 below.* |       |
| 1. Contact details
 | Phone:      E-mail:       |
| 1. Full name and postal address (including Eircode) of consignee abroad, as stated on import certificate or other authority to import

*See note 4 below.* |       |
| 1. State number on import certificate enclosed

*See note 5 below.* |       |
| 1. Proposed method of transport
 | [ ]  ship[ ]  air freight[ ]  rail/road[ ]  parcel post If by parcel post, state:number of parcels:      name and address of post office:       |

1. particulars of each item to be exported *(See note 7 below.)*

| **Item no.** | **Quantity and full description of each item***(See note 7 below.)* | **Amount of base drug** |
| --- | --- | --- |
|       |       |       |
|       |       |       |
|       |       |       |
|       |       |       |
|       |       |       |
|       |       |       |

1. declaration *(See note 9 below.)*

I hereby apply for a licence under the Misuse of Drugs Act 1977 to export controlled drugs in accordance with the particulars stated above which I declare to be true in every respect to the best of my knowledge, information and belief.

**Signature**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date:**

**Print name**:

If on behalf of a limited company or partnership, state position in that company or partnership:

**Notes:**

1. A separate application must be made in respect of each consignment to be exported. A separate licence is required in respect of each consignment.
2. No covering letter need accompany this application.
3. Applications will be accepted only if made by a licensee under the Misuse of Drugs Act 1977, or by a person otherwise authorised by virtue of Regulations made under this Act. Applications must always be made by the actual exporter, and not by a forwarding agent (i.e. shipping agent or other such person) on their behalf.
4. It will be a condition of the licence, if granted, that the drugs are consigned direct to the consignee named at 1(b) overleaf and duly delivered to them.
5. An export licence will be issued only against the relevant import certificate issued by the appropriate authority of the importing country which, if in your possession, must be forwarded with the application. In certain instances however, an export licence will be issued against documentary evidence issued by the appropriate authority of the importing country to the effect that the import has been approved and is intended for medicinal or scientific use within that country. This latter documentation must in such instances be forwarded with the application.
6. Under the Misuse of Drugs Act 1977 and the Misuse of Drugs Regulations 2017 an export licence is required for any drug for the time being specified in Schedules 1, 2, 3 and Schedule 4 part 1 of the Misuse of Drugs Regulations 2017. Copies of the Act and Regulations may be obtained from the Government Publications Call Centre at 01 647 6834 or by e-mailing publications@opw.ie.
7. In providing the particulars of each item to be exported, please observe the following requirements:
* State weights in metric measures to three decimal places. Do not use commas. The unit should be kilograms for crude drugs and grams for manufactured controlled drugs (i.e. preparations).
* Only one item should appear on each line.
* Describe each item fully and separately, e.g. ‘200x10x2.15ml Ampoules Pethidine Hydrochloride 100mg/2ml containing X grams Pethidine base’. Include overage where applicable. Include additional information as follows:
	+ Crude drugs: state percentage pure drug content.
	+ Preparations: give the drug content of Opium preparations in terms of anhydrous morphine. Give the drug content of all other preparations in terms of anhydrous base or alkaloid.
1. Responsibility of exporter: Licences granted for the export of controlled drugs do not relieve the owner of the goods or the consignor or other person to whom the one licence is granted from any responsibility to which he may be subject for any breach of the law or regulations.
2. The declaration must be signed by the actual exporter (see note 3). Where the exporter is a limited company the declaration must be signed by a director or the company secretary and, in the case of a partnership, by a partner. The status of the signatory must be indicated. Special attention is directed to section 21(7) of the Misuse of Drugs Act, 1977, which makes it an offence punishable by a fine or imprisonment or both, for any person to make a declaration or statement which is false in any particular for the purpose of obtaining the issue, grant or renewal of a licence, authorisation or permit under the Act.
3. Any licence issued in response to this application will be for a specific quantity of drug or drugs and it will not be permissible for lesser or greater quantities or for material not of the description specified on the licence to be exported under it.

A licensee has no authority to make amendments of any kind to a licence. Should such an amendment (e.g. to quantity or description) be required all copies of the licence should be returned to the Minister for Health for amendment by an authorised officer without which the amendment will not be accepted by the Customs.

1. Send to:

Controlled Drugs, Licensing Section

Compliance Department

Health Products Regulatory Authority

Kevin O’Malley House

Earlsfort Terrace

Dublin 2

D02 XP77

Tel: + 353 1 676 4971

Fax: + 353 1 676 7836

E-mail: controlleddrugs@hpra.ie