Application for Transfer of a Project Authorisation under Scientific Animal Protection Legislation

For details of the requirements, see the ‘Guide to Transfers of Project Authorisations under Scientific Animal Protection Legislation’.

Section a: Project authorisation details

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| **A1: Details of the project authorisation and proposed transfer** |
| Project authorisation number | AE / P |
| Name of establishment where project currently takes place |  |
| Name of proposed new establishment (where relevant) |  |
| Has the project been reviewed by the ethics committee of the proposed new establishment (where relevant) | Yes [ ]  No [ ] If ‘yes’, provide a copy of the ethical review application, approval documentation and any correspondence/documentation to/from the relevant ethics committee in which queries have been raised and addressed. |
| Reason(s) for proposed transfer (Please give a brief explanation for the proposed transfer of the authorisation)  |  |

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| **A2: Details of the existing project authorisation holder**  |
| Name of existing project authorisation holder (i.e. user)  |  |
| Address |  |
| Eircode |  |
| E-mail |  |
| Telephone |  |

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| **A3: Details of the proposed project authorisation holder**  |
| Name of proposed project authorisation holder (i.e. user) |  |
| Address |  |
| Eircode |  |
| E-mail |  |
| Telephone |  |

SECTION B: existing project authorisation holder (user) DECLARATION

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| *The declaration below should be signed by the* ***existing authorisation holder,*** *who is responsible for the overall implementation of the project and its compliance with the project authorisation.*I hereby make an application for the project authorisation <insert project authorisation number> granted to <insert name of current authorisation holder> in accordance with the requirements of Directive 2010/63/EU and with S.I. No. 543 of 2012 to be transferred to <insert name of the proposed project authorisation holder>.I hereby confirm that in the event of the transfer being granted, <insert name of current authorisation holder> will furnish to <insert name of the proposed project authorisation holder>:* all records and documentation including records and documentation in support of the original application for project <insert project authorisation number>,
* all records and documentation in support of any previous and ongoing amendments to the project authorisation, all animal records in relation to the project, and all correspondence with the Health Products Regulatory Authority concerning the project; and
* all items (including but not limited to samples) of whatsoever nature required to be held by the holder of the project authorisation <insert project authorisation number>.

I **declare** that all information supplied and supporting documentation is correct.Signature of existing authorisation holder (project manager (accepted only if existing authorisation holder is a legal rather than a natural person), or compliance officer on behalf of the user): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Print/type name: Date:  |

SECTION C: proposed project authorisation holder (User) DECLARATION AND UNDERTAKING

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| *The declaration and undertaking below should be signed by the proposed project authorisation holder. In circumstances where the proposed project authorisation holder is a legal rather than a natural person, the project manager, or proposed project manager (designated pursuant to Regulation 47 of S.I. No. 543 of 2012) may sign on behalf of the proposed project authorisation holder.*I hereby declare that:* The information contained in this application is true and correct.

I hereby undertake that in the event of the project authorisation being granted:* To ensure fulfilment of the obligations arising by virtue of the terms and conditions of the project authorisation.
* To ensure fulfilment of the requirements of S.I. No. 543 of 2012.

Signature of proposed project authorisation holder: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(or person signing on behalf of the proposed project authorisation holder)Print/type name: Date:  |

SECTION D: compliance officer/ Proposed new compliance officer Declaration

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| *The declaration should be signed by the* ***compliance officer/proposed new compliance officer*** *(designated pursuant to Regulation 44 of S.I. No. 543 of 2012) responsible for ensuring compliance with the provisions of S.I. No. 543 of 2012 at the user establishment.*I hereby **declare** that:* I am responsible for ensuring compliance with the provisions of S.I. No. 543 of 2012 at the relevant user establishment referred to in Section A1.
* The project authorisation holder (user) is affiliated to the primary user establishment referred to in Section A1.
* I understand that if the applicant fails to uphold his/her responsibilities under S.I. No. 543 of 2012, in the user establishment or additional locations for which I am compliance officer, this may have implications for the continued authorisation of the user establishment.

Signature of compliance officer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(on behalf of breeder/supplier/user)Print/type name: Date:  |

**Checklist of documentation to be included with the application**

Cover letter (where relevant) [ ]

Copy of ethical review application and associated documentation including queries and responses (where relevant) [ ]