Self-Reporting of Potential Non-Compliances under Scientific Animal Protection Legislation

This form should be used by breeder/supplier/user establishment personnel to report suspected or confirmed breaches of scientific animal protection legislation (S.I. No. 543 of 2012 as amended) to the HPRA. Please send completed forms by email to [sap@hpra.ie](mailto:sap@hpra.ie).

The SAP team will use the information provided to determine if a non-compliance has occurred.

A Details

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| Individual authorisation number(s)  *(where applicable)* |  |
| Project authorisation number(s)  *(where applicable)* |  |
| Name(s) of individual(s) involved  *(where applicable)* |  |

B description

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| 1. Description of the incident   *Describe what happened in as much detail as possible.*    Date(s) the incident occurred:  Is it still ongoing? Yes  No |
| 1. identification of the incident   *When was this incident first identified and how?* |
| 1. Animal welfare *(if applicable)*   *If this incident resulted in a negative impact on animal welfare, please provide details (include species, life stage, and number of animals affected).* |
| 1. notification/reporting of incident   Who has been made of aware of this incident to date (e.g. compliance officer(s), AWB, DV, etc.) and on what date(s) were they notified? |
| 1. actions taken   *Provide information on any corrective and preventative actions already taken (e.g. by the individual(s) involved/the compliance officer(s)/the AWB/the DV/senior management) in relation to this incident.* |
| 1. additional comments   *If there are any mitigating factors you wish to include for our consideration, or any additional information you feel is relevant, please include here.* |

c Name and date

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| Form completed by (print name):  Date of submission to HPRA: |